

The **Parks and Recreation Board** met Monday, July 17, 2006 at 4:30pm in the Board of Works Room at City Hall.

Present at said meeting were Paula Woods, Garnet Peck, Leon Trachtman, and Karen Springer. Joe Payne, Pennie Ainsworth, Lee Booth, Chris Foley, Brenda Lorenz, Brian Tunis, and Cheryl Kolb represented the Department. Council members Gil Satterly and Ann Hunt were present. Absent were Park Board member Mike Dana, Attorney John Sorensen, and Council Member Gerry Keen.

Paula convened the Board at 4:33 pm.

The meeting began with Mayor Mills swearing-in Karen Springer, West Lafayette School Board representative as the new Park Board member.

The first item on the agenda was the approval of the minutes of the June 19 meeting. Leon motioned to approve the minutes as presented. Garnet seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Thanked everyone for his or her sponsorship and attendance of the Park Board luncheon today. Joe passed around the list of sponsors for everyone to see.

Thank You, Lunch Sponsors

J.L. Anderson Heating & Cooling, Inc.
Baumgartner & Co. Asphalt Services
Bennett's Greenhouse
Butler, Fairman and Seufert, Inc.
C & S Engineering
Chase Bank
Coca-Cola Bottling Company
S.G. Curtis Excavating
Cyr Plumbing & Heating
Dehaai Industrial Sales
T. J. Gall & Associates, Inc.
Greeley & Hansen
HE-BFS, LLC
Indiana-American Water
Indiana Recreation Equip. & Design, Inc.
J.R. Kelly Co., Inc.
H. Stewart Kline & Associates, Inc.
Lester Recreation Designs
Mid-States General & Mechanical Corp.
Milestone Contractors L.P.
Mulhaupt's Inc.
Musco Lighting
ParKreation, Inc.
Purdue Employees Federal Credit Union
Thompson Rayman Electric, Inc.
Schneider Corporation
Wahl Architecture PC

- Joe passed around a small poster/picture of the West Lafayette Dragon boat team taken by Ann Hunt.

Assistant Superintendent – Pennie reported on the following:

- Softball is still going on. We will probably be playing into the fall with the amount of rain that has fallen. Tournament play will begin around August 1.
- Last Wednesday we hosted a well attended meeting with the Lincoln Park neighbors at the Lilly Nature Center. The consensus from the discussion at the meeting is the neighbors would like a play pod designed for ages 2-12 year olds, leaving more space that is open at the park. Construction will begin this fall.
- We received a \$4,000.00 grant from the Greater Lafayette Community Foundation for Global Fest. It will be announced at the awards ceremony on Wednesday, July 26.

Parks – Lee reported on the following:

- Noted inspections are available.
- Completed finish grade and seeding at Lincoln Park.
- Arranged for three sinkholes in Happy Hollow Park parking lots to be patched.
- Installation of a new drainage system is taking place in Lommel Park playground.
- Helped with the special event, Riverfest.
- Preparing Tapawingo Park area for the special event, Dancin' in the Streets.

Recreation – Chris reported on the following:

- Another successful Kiddie Carnival was held at Cumberland School on Monday, July 10 from 6-8pm. The annual Carnival is a great family event, making sure that everyone is a winner with our games. A total of twelve games were offered including the Sucker Pull, Duck Pond, and Bean Bag Toss, to name a few, offered for 25 cents per game. Coca Cola Bottling Co. donated drinks for the Ring Toss game. We received many compliments from parents. Children left happy with faces painted and a bag of prizes.

- Football camp began today. West Lafayette High School Football coach, Marshall Overly, is offering this skills camp for children in grades 3-7. Forty children are enrolled in this weeklong camp.

- This is the last week for the summer playground program. Eighty children are enrolled at the Cumberland School site and forty-five children are enrolled at Burtsfield School site. The maintenance staffs at Cumberland and Burtsfield have been very helpful with our program.

Morton Center – Brenda reported on the following:

- The Morton Center registration total for the summer session is now 950 compared to last year's total at this time of 1,002, a decrease of 5%. We still have a number of classes that will be beginning between now and the middle of August.

Joe noted the Parks & Recreation Foundation would be passing along \$7,504.00 received in grant money from the Tippecanoe Arts Federation to replace ceiling tiles at Morton Community Center.

Beautification & Stewardship – Brian reported on the following:

- Watering has been taking place, along with natural help this season.
- We have received nice press coverage with the recent publication, Saturday, July 15, in the Journal & Courier about our Adopt-A-Spots. Brian reported that we have heard that we will be receiving six more island spots, once the widening project of Salisbury Street, between Grant Street and Robinson Street project is completed.

- A fox squirrel has been causing problems to trees along Salisbury St in Cumberland Park. The squirrel is currently targeting, and causing damage to the honey locust trees. There are maple trees, which have been favored too.

Old Business

Tapawingo Park, Plaza, and Fountain

Joe reported we are close to completing the project. At this time we are not sure when the fountain will be operating, probably in two weeks.

New Business

2007 Budget Request

Joe noted the Board received a copy of the presentation to the Council for the 2006 Budget. Budget Agenda Day is July 27.

Pool Request

Vicky Saker Woeste presented a request to the Park Board to keep the municipal swimming pool open, at least in the afternoons and on weekends, after August 14 this year, through Labor Day. She informed the Park Board that she is personally involved in working with the school board to explore options for changing the school year schedule. Chris reported that Sue did a random survey of the current pool staff to see who would be interested in working through Labor Day. Sue found that our college-aged guards are not interested. Sue said she might be able to have enough for a minimal staff, but they would be our youngest, most recently hired staff. Currently, through her survey, Sue reported that she had one commitment for weekends, only one maybe for weekends, and the rest said that they would not be interested. The staff explained of a countywide shortage of lifeguards, noting Lafayette Parks & Recreation's difficulty of keeping staff through Labor Day, and the phone calls we receive from them trying to recruit our staff at the end of our season. Mrs. Woeste suggested that if we could not meet the request this year, perhaps we could plan for this type of schedule next year. Paula asked that we be kept informed of any possible changes with the school schedule, and that we would keep the letter on file for future review.

Happy Hollow Park Special Request

Joe introduced Beth Moore, Board member for The Surf Center, Inc., along with her request for use of a Super Bounce (Moonwalk) and Dunk Tank to be used during their already advertised special event previously scheduled for July 30 at Happy Hollow Park. Ms. Moore noted they would be providing a Certificate of Liability of Insurance from their insurance provider, Bundy-McNear. The consensus of the Park Board was to disapprove the use of the Super Bounce due to a precedence setting for other groups and festivals, but to allow the use of the dunk tank. Leon motioned to approve the group's request for the dunk tank, but declined approval for the Super Bounce as requested. Garnet seconded the motion, and the motion carried.

Morton Rental Request

Bill McElhaney presented a proposal to use Morton Community Center as a meeting place on Sundays for The River Vineyard Church of West Lafayette/Lafayette, IN, currently consisting of approximately 20 adults and 5-6 children, noting the group's intent of growing. They would need to use the facility for approximately 3-4 hours each Sunday, either 8:00a-12:00p, 9:00a-1:00p, etc. Mr. McElhaney proposed his group

would hire an individual(s), trained by our staff, to unlock and lock the facility, including cleaning the facility following their use, and providing overall security of the building during their use. Mr. McElhaney said that his group would be interested in helping serve the community by setting up a day, once a month, to volunteer at the facility, assisting Brenda with any projects she might have. Due to time constraints, Mr. McElhaney noted his group plans on presenting an official proposal at the next month's meeting.

Morton Policy

Brenda reported Morton Community Center has had a recurring problem with customers staying beyond their rental time and the building closing time. Therefore, the problem results in overtime charges and inconvenience for the Morton staff. Brenda's recommendation to limit this problem is as follows:

If anyone stays beyond his or her rental and the building closing time, there will be an additional charge at the rate of two times their rental rate, in increments of ½ hour, with a minimum time charged of ½ hour.

The Board was in agreement with implementing the policy to see if this would help alleviate the problem.

West Lafayette School Board

Karen Springer reported on the following:

- She is back on the School Board, along with Alan Karpick. There were officer elections: Diane Sautter as President, Roland Winger as Vice-President, and Kathy Anderson as Secretary. The work session for their budget is set for Wednesday.
- The Happy Hollow School gym floor was damaged, due to inadequate coverage by the roofers for the weekend, heavy rains in June. As a result, the gym flooring has to be replaced. The contractor's insurance company is responsible for the claim. Unfortunately, the project will not be completed before school starts.
- Superintendent search will start in the fall.

Wabash River

Paula reported the parkway committee would meet again next month. She noted the Riverfest event was very nice, with West Lafayette's team winning the Dragon Boat Race again this year, also noting how very nice Tapawingo Park is.

Other

Global Fest Cash/Change & Petty Cash

Pennie presented a request to establish a Cash/Change Fund of \$500.00 and a Petty Cash Fund of \$200.00 for Global Fest from the non reverting operating fund, to revert no later than November 30, 2006.

2006 Soccer Field Use Agreement

Pennie presented a request from the Greater Lafayette Recreational Soccer Association for use of the Cumberland Park soccer fields this fall from 8/19/06-10/15/06. Practices will be Monday-Friday, 3:30pm – dusk. Games will be on Saturday, 8:00am – 4:00pm, not beginning before 8:00am on Saturday, nor continuing beyond dusk. They have provided us with a Certificate of Insurance. Garnet motioned to approve the request as presented. Leon seconded the motion, and the motion carried.

NRPA Congress

Pennie requested approval for she and staff member, Chris Foley, to attend the annual NRPA Congress in Seattle, WA this year, October 10-14, 2006. She also requested permission to purchase items off the convention floor for the department. Garnet motioned to approve the request as presented. Leon seconded the motion, and the motion carried.

Resolution BPR 1-06

Joe presented Resolution BPR 1-06, a transfer necessary to cover a shortage of funds in the account that covers our credit card fees. Leon motioned to approve the transfer as presented. Karen seconded the motion, and the motion carried.

Rewind Article in Journal & Courier

Chris reported the Journal & Courier had been down at the pool taking quite a few pictures for an article they were planning for the Rewind section.

Art on the Wabash

Joe reported we are continuing with plans for Art on the Wabash, scheduled Sunday, September 24. Brenda has been working with committee members, noting that there are at least thirty artists interested in participating. The planning stages are underway for the fountain dedication to take place as a part of the event. A proposal for the dedication will be presented to the Board.

Purchase Orders

N/A

Pay Claims

Garnet motioned for claims to be paid. Leon seconded the motion, and the motion carried.

Adjourn

The meeting adjourned at 6:00pm.

Presiding Officer

Secretary